



Hays County Food Bank Community Service Restitution Volunteer Information

Location: 220 Herndon Street
San Marcos, TX 78666
512-392-8300

Directions to the Food Bank:

From the Courthouse Square in San Marcos, come down Guadalupe Street to Martin Luther King Drive. Turn left on Martin Luther King Drive and watch the street signs to the left. Go four blocks and turn left on Herndon Street. The Food Bank is the first building you come to on the right. Parking is available in the vacant lot across the street from the Food Bank.

- Community Service Restitution Volunteers (CSRs) must be over the age of 18 to work at the Food Bank.
- We are open Monday - Friday, 8:00 AM - 4:00 PM, and until 6:30 PM on Wednesday. Generally, we need the most help before Noon when the majority of our work is done.
- Volunteers can come anytime during office hours to sign up as a volunteer, fill out the paperwork, and read our Training Manual.
- The first time you come, bring your paperwork from the Court showing how many hours you have to serve.
- We keep a timesheet that is our official record of volunteer hours worked at the Food Bank. CSR volunteers must sign IN AND OUT with a staff member. Once your hours are completed, we provide a certified copy of the timesheet for you to take to the Court.
- You will do a variety of jobs while working at the Food Bank. Daily tasks include picking up and delivering food, sorting and marking food for distribution, office and clerical work, yard work, and general cleaning of the facility.
- Most volunteer training is provided On the Job, working along side staff and other experienced volunteers.
- You will be supervised by Food Bank staff and they will make work assignments.
- All volunteers are asked to cooperate with staff and other volunteers and abide by Food Bank policies and procedures.
- Volunteers must dress appropriately to maintain a safe and health workplace. No open toed shoes or sandals will be worn. No revealing clothing will be worn (short shorts, cropped or low-cut tops, etc.) Staff reserves the right to ask any inappropriately dressed volunteer to leave and change before coming back to work.

*Our mission is to feed hungry people
because no one in Hays County should go hungry*

